LOG · 02

Mileage Tracker

Kimberly T. Millionaire · Virginia Notary & Mobile Signing Agent

Monthly mileage log for mobile notary work. The IRS standard mileage rate changes annually — confirm the current rate before deducting. Keep this log with your tax records.

MONTH

MONTH / YEAR

VEHICLE

STARTING ODOMETER

DRIVER / BUSINESS NAME

IRS RATE (PER MILE)

ENDING ODOMETER

TRIPS

DATE	CLIENT / JOB	FROM	TO	START	END	MILES

General reference only — not legal advice. A Virginia notary cannot give legal advice or prepare legal documents.

DATE	CLIENT / JOB	FROM	TO	START	END	MILES

TOTALS

LINE	AMOUNT
Total business miles	
Total at IRS rate ($)	
Tolls & parking (separate)	

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